

**SANGINITA CHEMICALS LIMITED**

(CIN: L24100GJ2005PLC047292)  
Registered Office: 301, 3rd Floor, Shalin Complex,  
Sector- 11, Gandhinagar- 382 011.

**NOTICE OF AGM, E-VOTING & BOOK CLOSURE**

NOTICE is hereby given that the 15th Annual General Meeting (AGM) of the Members of the Company will be held on Tuesday, 29th September, 2020 at 12.00 Noon through Video Conferencing (VC) / Other Audio Visual Means (OAVM) as per the framework issued by the Ministry of Corporate Affairs (MCA) vide General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and also General Circular No. 17/2020 dated 13th April, 2020 (MCA Circulars) and SEBI Circular No. SEBI/HO/CFD/CMD1/CI R/P/ 2020/79 dated May 12, 2020.

In view of COVID-19 pandemic situations and in line with the authorisation given by the MCA/SEBI, Annual Report for the financial year 2019-20 will be sent through E-mail to all the members on their e-mail ids and no physical copies of the Annual Report will be dispatched. Annual Report shall be available on the website of the National Stock Exchange of India Limited ([www.nseindia.com](http://www.nseindia.com)) and shall also be available on website of the Company ([www.sanginitachemicals.co.in](http://www.sanginitachemicals.co.in)).

Please note that Company is convening 15th AGM through VC/OAVM and no physical presence of members, directors, auditors and other eligible person shall be required for the AGM. As per MCA Circulars, the facility to appoint proxy to attend and vote instead of members is not available for this AGM. However, Bodies Corporates are entitled to appoint authorised representative to attend the meeting through VC/OAVM and cast their vote through e-voting during AGM. Members, directors, auditors and other eligible persons to whom this notice is being circulated can attend this AGM through VC/OAVM at least 15 minutes before the schedule time and shall be closed only after expiry of 15 minutes. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013. Attendance of the members will be recorded on the CDSL platform at the time when the member log in to attend the AGM through VC/OAVM.

Your Company is pleased to provide remote e-voting facility through CDSL. The voting rights shall be as per the number of equity shares held by the members as on 22nd September, 2020 (cut-off date). Remote E-voting will commence on 26th September, 2020, Saturday at 9.00 a.m. IST and ends on 28th September, 2020, Monday at 5.00 p.m. The e-voting module shall be disabled by CDSL for voting thereafter. The Members who have not cast their votes by remote e-voting can exercise their voting at the AGM. The Company has made arrangements of e-voting during the AGM.

A member may participate in the Annual General Meeting through VC/OAVM even after exercising his rights to vote through remote e-voting, but shall not be allowed to vote again at the meeting. It may please be noted that the votes given by any member through remote e-voting facility shall be treated as final and binding and the shareholder will not be allowed to change it subsequently.

A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as e-voting during AGM. For detailed instructions pertaining to Remote E-Voting, members may please refer Notes to the Notice of the AGM. A person, who acquires shares and becomes shareholder of the Company after dispatch of the notice and holding shares as on the cut-off date, can do remote e-voting or e-voting during AGM by following the instruction mentioned in the Notes to the Notice of the AGM.

In case of any queries or grievances pertaining to Remote E-Voting procedure, members may refer the Frequently Asked Questions (FAQ's) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or call 1800225533 or you may also contact concerned employees of CDSL on 022-23058543/ 23058542 (between 10.30 a.m. to 6.30 p.m. on Monday - Friday).

Notice is also hereby given that pursuant to Regulation 42 of the SEBI (LODR) Regulations, 2015 and Section 91 of the Companies Act, 2013 read with applicable Rules, the Register of Members and Share Transfer Books of the Company will remain closed from Tuesday, 22nd September, 2020 to Tuesday, 29th September, 2020 (both days inclusive) for the purpose of AGM.

By Order of the Board,  
**For SANGINITA CHEMICALS LIMITED**

Sd/-

Place: Gandhinagar  
Date: 1st September, 2020

**DINESHSINH B. CHAVADA**  
(DIN : 01497977)

**CHAIRPERSON AND MANAGING DIRECTOR**

